

**LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MINUTES  
MAR.9, 2016 AT 5:00PM AT THE LEE PUBLIC LIBRARY -DRAFT**

Present: Trustees Annie Gasowski, Peg Dolan, Katrinka Pellecchia, Bruce Larson, Library Director Ruth Eifert and Library Trustee Alternate Cindy von Oeyen.

Minutes of Feb. 14 meeting accepted. Feb.17, 2016 Work Session Minutes accepted.

Treasurer's Feb. 2016 Report accepted. There is \$ \$5,460.86 in the operating budget, \$2,216.91 in the non-lapsing account and \$6,176.03 in the CD.

Library Director's Report: Ruth reported that there is a rising trend in the circulation numbers. EBooks also continue to rise. However, it appears the Atrium system has not counted renewals. Ruth has corrected this and they will be counted in the future. Weeding the collection is a persistent problem due to lack of space.

**OLD BUSINESS**

- Feb. 29, 2016 Select Board Meeting: The trustees thought the discussion with the select Board was helpful and expressed a wish to have more of them to promote communication between the Select Board and the Trustees.
- Meet the Candidates Night: Candidates Cary Brown, Scott Bugbee, Bob Simpson and Katrinka Pellecchia attended. Public attendance was low and some did not feel the event was well publicized. However, this was a first attempt to inform the public and the trustees will continue to offer this program to the candidates and public.
- Master Plan Revision: The trustees revised the Master Plan. Peg made a motion to approve the changes to the master plan; Katrinka second and all voted in favor.
- ADA Compliance Issues: There is no update from the town to address the ADA issue.
- Policy Review: Ruth suggested reviewing the Investment Policy at the next trustee meeting.

**NEW BUSINESS**

- Resignation of Barbara McNamee: Trustees regretfully accepted the resignation of Barbara. Peg will contact Scott Bugbee to ask the Select Board to recognize her service to the town.
- Election of Trustees: Bob Simpson is a newly elected trustee and Katrinka Pellecchia was reelected.
- Officers for the year: Annie Gasowski- Chair, Bruce Larson -Vice-Chair, Katrinka Pellecchia Treasurer and Peg Dolan -Secretary.
- Goals for the year: The trustees will look into repurposing the LPLCC Capital Reserve Fund and develop a facilities plan.
- Upcoming programs/events: These will include Japanese Flower Arrangement, Lee in the Seventeenth Century, Armchair Travel Trip to China, Bee Keeping and a middle school service project to clean up the library grounds.
- Friends of the Library: The Friends continue to generously fund library programs such as the recent Pysanky workshop. (Ukrainian Easter Egg decoration)

**OTHER**

- Evaluation of Staff: The library director presented a staff evaluation performance review form that she will use to evaluate the staff.

Meeting adjourned at 6:15PM. Next regularly scheduled meeting April 13 at 5:00PM at the library.